



MISSED/CANCELLED APPOINTMENT AGREEMENT

I value you and need your cooperation with keeping appointments, so that I can provide you the best care. Missing an appointment delays your treatment, and also means that others who could have been seen may have been turned away.

I am glad to accommodate any need you may have to reschedule, with at least one (1) business day advance notice prior to the time of your scheduled appointment. Simply call the office to reschedule. Of course, additional notice is always helpful.

If you miss or cancel an appointment with less than one (1) business day notice, 50% of the scheduled appointment's fee will be charged. I reserve the right to waive this charge, in cases of emergency (e.g., in cases of serious illness, death in the family, or dangerous transportation conditions such as icy roads).

If you have 2 or more missed appointments or last-minute cancellations in a 6-month period, I may decline to pre-schedule further appointments. Drop-in appointments may then be scheduled on a space-available basis by calling the office in the morning to find out if there are any openings for that day. Fees for a missed drop-in appointment will be handled the same way as a pre-scheduled appointment.

You are responsible for keeping your scheduled appointment. As a courtesy, appointment reminders may be made via email or telephone. However, the absence of a reminder does not constitute grounds for waiving this agreement.

Many thanks for your support,
Deborah Epstein, ND

I understand and agree to the foregoing policy:

Signature: _____

Date: _____

Printed Name: _____

Name/Relationship of person signing if patient is unable to, or under 18: _____